

Date: December 19, 2016

Date Minutes Approved: January 10, 2017

TOWN CLERK
2017 JAN 13 AM 11:52
DUXBURY, MASS.

BOARD OF SELECTMEN MINUTES

Present: David J. Madigan, Chair; Theodore J. Flynn, Vice Chair; and Shawn Dahlen , Clerk.

Absent: -----

Staff: René J. Read, Town Manager; and C. Anne Murray, Administrative Assistant

I. CONVENED IN OPEN SESSION

The meeting was called to order at 7:00 AM in Open Session at the Duxbury Town Hall Mural RM.

II OPEN FORUM - Nothing was brought forward.

III NEW BUSINESS - There was no new business.

IV TOWN MANAGER'S REPORT

Mr. Read passed along a message from the Police Chief:

Boy Scout Troop 62 donated a Christmas tree to the Police Department. In the spirit of the holidays, the Police Chief is asking you to stop by the police station and decorate the tree with your own message. Bring along a ribbon inscribed with your message and place it on the tree. If you don't have ribbon, come on inside the lobby and we have some there for you. We also are calling all kids out there to show us your imagination and make an ornament to place on our tree. It is our holiday wish that you consider stopping by to express your personal intentions for peace, hope and unity for the New Year to come.

Mr. Read extended holiday greetings to all.

V COMMITTEE APPOINTMENTS / RE-APPOINTMENTS / RESIGNATIONS

Alternative Energy Committee

Mr. Dahlen moved to appoint Mr. Marc Peterman to the Alternative Energy Committee to fill a term due to expire on June 30, 2019. Second by Mr. Flynn. VOTE: 3:0:0

Mr. Madigan mentioned that with the above appointment the Alternative Energy Committee is fully staffed.

VI ONE-DAY LIQUOR LICENSE REQUESTS -There were no one-day liquor license requests.

VII EVENT PERMITS

01-04-17 COA Half Marathon

Mr. Dahlen moved that the Board of Selectmen grant to Mrs. Maureen Connolly, as a representative of the Friends of the Council on Aging, permission to hold the 4th Annual Duxbury Half Marathon to raise money for the Alzheimer's Respite Program, on Saturday, April 1, 2017 at 7:00 AM (with a 7:30 AM race start), beginning and ending at the Duxbury Senior Center, 10 Mayflower Street, contingent upon the conditions on the permit. Second by Mr. Flynn. VOTE: 3:0:0.

VIII MINUTES

Executive Session Minutes: 12-12-16 Executive Session Minutes-DRAFT
Open Session Minutes: none

Mr. Dahlen moved that the Board of Selectmen approve the 12-12-16 Executive Session Selectmen's Minutes, as written, with the contents to remain sealed due to medical confidentiality. Second by Mr. Flynn. VOTE: 3:0:0.

IX ANNOUNCEMENTS

Mr. Dahlen read the following announcements:

1. **Nomination Papers for the March 2017 Annual Town Election:**

Nomination papers are now available from the Town Clerk's office and are due back to the Town Clerk by Monday, February 6, 2017. A candidate must obtain 50 signatures, certified by the Town Clerk, for his/her name to appear on the ballot. The following offices will be on the Town ballot:

- 1 Selectmen for a term of 3 years
- 1 Assessor for a term of 3 years
- 1 Moderator for a term of 1 year
- 2 School Committee members for terms of 3 years
- 1 Planning Board member for a term of 5 years
- 1 Library Trustee for a term of 3 years; and
- 1 Duxbury Housing Authority member for a term of 5 years.

Mr. Flynn suggested that there should be 2 Library Trustee seats and asked that this be double checked.

2. **Waiting Lists for Commercial Mussel & Razor Clam Licenses:**

Just a reminder that individuals on the Waiting Lists for Commercial Mussel and Razor Clam Licenses **must renew their application annually within the month of January**. The sign-up sheets will be posted in the Selectmen's office on January 3rd.

3. **Town Hall Holiday Closures:**

As both Christmas and New Year's Day fall on Sundays this year, the Town Hall will be closed on Monday, December 26th and Monday, January 2nd.

A more complete listing of holiday hours for other Town facilities, such as the Transfer Station, Library, Pool, etc. is posted in the Town News column on the Town website. Look for "Duxbury Holiday Hours." Mr. Dahlen then gave an overview of hours for the Town Hall, Library, Pool and Transfer Station.

4. Next Scheduled Selectmen's Meeting is on: Monday, January 9, 2017.

Happy Holidays!

X BONUS SHELLFISH SEASON (for January, 2017)

Mr. Dahlen moved that the Board of Selectmen declare a temporary Bonus Shellfish Season for:

- 1) the **commercial** harvesting of **softshell clams** for the month of **January, 2017** in accordance with posted Attachments B & C.
- 2) the **commercial** harvesting of **quahog clams** for the month of **January, 2017** in accordance with posted Attachments A & C.
- 3) the **recreational** harvesting of **softshell clams** for the month of **January, 2017** in accordance with posted Attachment D.

Second by Mr. Flynn. VOTE: 3:0:0.

XI EXECUTIVE SESSION & ADJOURNMENT: King Caesar Fund case, which is of a confidential nature due to medical confidentiality laws and to adjourn when the Executive Session is completed.

Mr. Dahlen moved the Board of Selectmen go into an Executive Session for the purpose of discussing a King Caesar Fund matter, specifically KCF case # 2016-02 (MS), which is of a confidential nature, as the fund's purpose is to provide medical relief for the financially-needy residents of Duxbury; and to adjourn upon completion of the Executive Session business, in accordance with Mass. General Laws Chapter 30a, Section 21.

As Chair, Mr. Madigan declared the need for Executive Session due to medical confidentiality laws for matters regarding the King Caesar Fund.

Second by Mr. Flynn. ROLL CALL VOTE: Mr. Dahlen- aye; Mr. Madigan – aye; and Mr. Flynn –aye.

At approximately 7:09 pm., Mr. Dahlen moved that the Board adjourn the meeting. Second by Mr. Flynn. ROLL CALL VOTE: Mr. Dahlen- aye; Mr. Madigan – aye; and Mr. Flynn –aye.

Minutes respectfully submitted by: C. Anne Murray

SEE NEXT PAGE FOR THE LISTING OF DOCUMENTS.

LIST OF DOCUMENTS FOR 12-19-16 SELECTMEN'S MEETING (Open Meeting documents are located in the Selectmen's office files. The Executive Session documents are filed in the 12-19-16 Executive Session file.)

1. *Agenda for 12-19-09 Selectmen's Meeting -Revised*
2. *OPEN FORUM: no documents*
3. *NEW BUSINESS: no documents*
4. *Town Manager's Report: See Police Chief's Press Release D{D Appeal to the Public for Assistance Help Us Decorate Our Tree*
5. *APPTS./Re-APPTS/RESIGNATIONS: 12-19-16 Appointment/Re-appointments Sheet*
6. *ODLLs – no documents*
7. *EVENT PERMITS: COA Half Marathon draft permit, Application packet, and Dept. Head Feedback.*
8. *MINUTES: 12-12-16 Executive Session –Draft (in Executive Session file).*
9. *ANNOUNCEMENT: Suggested Announcements for 12-19-16*
10. *BONUS SHELLFISH SEASON for January, 2017*
11. *Suggested Motion for Entering Executive Session and Adjourning.*